

trading

(To be taken on the letterhead in case of non-individual client)

Date: \_\_\_\_\_

To,  
Zen Securities Ltd  
6-3-788/32, 3<sup>rd</sup> Floor, Vamsee Estates,  
Ameerpet, Hyderabad - 500016

Sir,

I/we \_\_\_\_\_ (name of the client-Individual/Non-individual),  
having trading account with Unique Client Code \_\_\_\_\_ allotted to me / us by your  
broking house situated at \_\_\_\_\_ (branch name)

I/we am/are not trading in Securities contracts on the NSE/BSE/MCX-Sx trading  
platform/s since \_\_\_\_\_ (last trade date) and I/we understand that it is more than  
one year. However, I/we am/are desirous to start trading again in securities contracts in  
the said exchange/s. In this regard, you are requested to reactivate my/our trading  
account and allow trading with immediate effect.

I/we hereby state that:

1. I/We have completed all the KYC formalities and submitted all the required documents  
thereof (Proof of Identity, Address Proof, Bank Proof, PAN, etc.), at the time of opening  
the trading account originally and enrolling as a client with you.

- € 2.1. There are no changes in respect of my/our Address, Bank account, PAN  
details, as provided to you earlier. Further, there is no material change in the  
other information provided to you in KYC Form.
- € 2.2. There is change in respect of my/our address/Bank account/Demat  
account details and accordingly I/we enclose herewith latest details with copy  
of proof and request you to update the same in your records.

I/we declare that the information given above is true to my/our knowledge. I/we,  
therefore, request you that the requirement of fresh KYC may not be insisted upon.

Yours Faithfully,

\_\_\_\_\_  
(Name of the Individual Client)

Or  
For (Name of the Non-individual client)

\_\_\_\_\_  
(Name of the Authorized Signatory - Designated Director/Managing  
Partner/Karta/Proprietor)